

## Scrutiny Panel Agenda



### **Finance and Performance Management Scrutiny Panel Tuesday, 9th September, 2014**

You are invited to attend the next meeting of **Finance and Performance Management Scrutiny Panel**, which will be held at:

**Council Chamber, Civic Offices, High Street, Epping  
on Tuesday, 9th September, 2014  
at 7.00 pm .**

**Glen Chipp  
Chief Executive**

**Democratic Services  
Officer**

A Hendry - Directorate of Governance  
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#### **Members:**

Councillors T Church (Chairman), A Mitchell MBE (Vice-Chairman), K Angold-Stephens, D Dorrell, J Knapman, H Mann, G Mohindra, H Ulkun, J M Whitehouse, Ms S Watson and Mrs E Webster

**SUBSTITUTE NOMINATION DEADLINE:**

**18:00**

**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

**3. DECLARATION OF INTERESTS**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or

Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**4. MINUTES OF THE LAST MEETING (Pages 3 - 10)**

To consider and agree the notes of the meeting held on 16 July 2014.

**5. KEY PERFORMANCE INDICATORS 2014/15 - QUARTER 1 PERFORMANCE (Pages 11 - 52)**

(Director of Governance) To consider the attached report.

**6. QUARTERLY FINANCIAL MONITORING (Pages 53 - 74)**

(Director of Resources) To consider the attached report.

**7. PERFORMANCE MONITORING - CALL HANDLING (Pages 75 - 78)**

(Director of Resources) To consider the attached report.

**8. FINANCIAL ISSUES PAPER (Pages 79 - 92)**

(Director of Resources) To consider the attached report.

**9. TERMS OF REFERENCE / WORK PROGRAMME (Pages 93 - 98)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**11. FUTURE MEETINGS**

To note the future meeting dates for the Panel:

11 November;  
19 January 2015;  
10 March.